



Tuesday, March 10, 2026

5:45pm

RMU Island Sports Center, Hat Trick Club

Attendance:

**Board Members:** Emily Broadbent\_x\_Laurel Kerr\_x\_Kate Ledger\_x\_Shui Liu\_\_  
Michelle McCann\_x\_Lauren Godfrey\_x\_Danielle Zieger\_\_Scott Leah\_x\_Jennifer Cox\_x\_

**Trustees:** Rachel McGourty\_x\_Amy Sebring\_x\_

**Non Voting attendees/Chairpersons:** Beth Sutton\_x\_Kari Lipchin\_x\_Kayt Bech\_x\_Patti Kuzma\_x\_

**Others:**

Call the meeting to Order

Motion to approve February meeting minutes (Kate first, Scott second)

### **Old Business:**

- Schenley wrap up: approximately \$11,800 earned (as of today)
- Nutritionist: Leslie Bonci final workshops this month
- April meeting: Emily asked about leaving 20 minutes at the end of April meeting if people have questions about being part of the board?
  - Michelle suggested to announce at May banquet to prep for a meeting later in the year? Add an FAQ box or suggestion box to the
  - Add FAQ to the website based on questions from parents?

### **Committee Updates:**

- Treasurer Report (Shu Liu)
- Test Chair (Beth Sutton): March 25 test session, Jennifer to help with judges gifts
- Membership (Patti Kuzma/Emily Lasky)
  - Lauren Godfrey volunteered to put the hours in Entryeeze
- Hospitality (Emily Broadbent)
- Social Media (Rachel McGourty)
- Website (Kate Ledger)
- Trustee update: CD coming due in May (\$2000), August will be another \$2000
- Skate Pittsburgh **April 17 (set up), 18 & 19 2026**
  - Sponsorships - Kate sent out an email
  - Judges dinner - Waterfall catering; Hat Trick Club is booked; 23 officials
    - Tech panel is full
    - 11 judges (last year we had 14)
    - 102 starts right now, which is low (200 last year); Deadline Saturday at midnight (USFS down March 16)
    - Referee makes the decision for how many days the competition will last
    - Jay and Tim set up platform with Ops: Mike, Chris, Dom, and Ian (Emily to ask Bill Todaro)
    - Tables are rented (need confirmation)
    - Scott to do transportation and confirm hotel bookings (who needs rooms and how many nights?)
    - Laurel to do hotel gifts for judges
  - Volunteer sign up: everything saved in Sign Up Genius; dependent on the schedule being released
  - Emily asked board members to confirm if they will NOT attend (Michelle will be out of town)
  - Hospitality support: Laurel and Amy
- Banquet (Rachel/Michelle)
  - Themes: Steel City Soiree (black and gold), Bridges and Blades (black and gold), Blossoms and Blades (spring fling)
  - Menu: includes two dinner buffet main entrees
  - Headcount closes two weeks in advance; send information out beginning of April



- Rental is \$6000 for 100 people
- Members were free, Board members are free, guests are \$35, no maximum on guests this year
- Save the date, cost, where it will be, time (doors opened at 5:30 and 6:15), location, flyer to send out and post on social
- Google form
- Programs
- Gold medal pins will need to be ordered following the March test session (Patti)
- Senior gifts:
  - Cords are not permitted at commencements
  - Photos to be on display at the banquet and then they can go home with the skaters
    - Simply to impress, order more than 5 = \$15/banner (\$291.94 for 16)
    - Ken Ho flowers will continue
- Entertainment:
  - photo booth company had three options (expensive)
  - Consider another photographer this year (\$300) (approved): Motion Emily, Kate second
  - Balloon artist (approved) 6:30 to 8:30 pm
  - Caricature artist
  - Yard games
  - Bingo
  - Inspiration/blessing jars (Michelle donating): crafts set up at the tables
  - Pittsburgh cookie table instead of centerpieces
  - Balloon towers \$350/2
  - Cash for tips (Shu)
  - Fake checks
    - No new jackets for adults
- SCB (see below)
- Elections (Kate/Scott)
  - Anyone can nominate someone; an obligation of the board to help fill positions
  - Motion for the trustees to choose which length of term (3-year spot, 2-year, 1-year term). Scott motion; Kate second.
  - One out of the three are up every year once three-year terms are established.
  - Try to fill Pete's seat prior to the next election. Email the board members to fill trustee vacancy through June 30, 2026. Contact Scott if interested.

**New Business:**

- Fill Trustee open position (see above)
- Fill membership/volunteer hours position (Lauren Godfrey)
- Synchro "skate with me" 3/17: 5:30 to 6:30 next Tuesday
  - FS3 and up (white team and up)
  - Fun celebration of skating; treats after you skate
  - Hosted with Pittsburgh Figure Skating Club

Adjourn: Emily motion, Kate second

Board meetings are held in the Salt Lake City Room at 5:45pm, unless otherwise communicated.

Dates: 4/14/26, 5/7/26 (banquet), June TBD