



Tuesday, July 14, 2026

5:45pm

RMU Island Sports Center, Salt Lake City room

Attendance:

Board Members: Emily Broadbent_x_Laurel Kerr_x_Kate Ledger_x_Shui Liu__
Michelle McCann_x_Scott Leah__Jennifer Cox_x_Sarah Smilowitz_x_Elspeth Cunningham_x

Trustees: Rachel McGourty__Amy Sebring__Lauren Godfrey

Non Voting attendees/Chairpersons: Beth Sutton_x_Patti Kuzma__Ami Elo__

Others: Charlie Wolenter_x_

Call the meeting to Order - Emily, Kate

Motion to approve June meeting minutes - Emily, Laurel

Old Business:

- Board officer elections - Quorum is present
 - President: Kate Ledger (all in favor)
 - Vice President: Emily Broadbent (all in favor)
 - Secretary: Elspeth Cunningham (all in favor)
 - Treasurer: Shui Liu (all in favor)
 - Board of Trustees: Scott Leah and Shui Liu (all in favor)
- Compliance: reminder to check your board compliance
- Mini photo shoot day 7/13 - 11 skaters
 - \$55 charged / we paid \$50 per skater
 - Once a year in the future
 - Consider at Sunsational as walk-ins?
- ****2026-2027 Season Planning****
 - Determine how many total volunteer hours are needed throughout a season.
 - Determine equivalent hours for committee, chair, volunteer positions
 - Create videos for volunteers or host and record a Zoom meeting
 - Consider orientation for all new members (required) and optional for all members
- NQS competitor celebration day 7/22 - 10 am to 2 pm
 - Tshirts and goodie bags for all skaters
 - Posters juv and up
 - All skaters recognized in glass panels in lobby / SLC room
 - Donuts and snacks
- Recognition night 8/14 following Sunsational
 - State Games of America (end of July), Showcases, Seniors, trophies, and club awards
 - Solo National Dance Finals in September and these skaters will need recognized later
 - All NQS - costumes for all
 - Flowers for everybody (Emily volunteering)
 - Add synchro teams to the exhibition?
 - Done by 3:50?
 - Leah to do photos
- Injury prevention series: Michelle has people on standby
 - Emily to lay out plan based on previous events for Michelle to plan
 - Fall event and Spring event - Concussion and Spring
- Summer clinic 2027
 - Previous clinics have lost money
 - Not looking to make money
 - Kate to get more information about cost



Committee Updates:

- Treasurer Report/Tax return (Shu Liu)
 - 35 tests completed and only four hotels for five judges
 - -\$670
 - May and June -\$2300
 - Tax Return: PFSC is a 501c3 (not-for-profit tax exempt)
 - Files form 990 for tax return
 - Revenue for the 2025-2026 year was a total of \$99,000
 - \$43000 membership
 - \$45000 test, comps, Schenley
 - Investment income
 - Net fundraising
 - Total expenses about \$99,000
 - Profit due to rounding of \$539
 - Expenses:
 - Travel \$20,000
 - US Figure Skating dues \$21,000
 - Ice rental for comps, tests, and Schenley \$28,000
 - Awards and medals \$10,000
 - Hospitality \$17,000
 - Public support test: 85% publicly supported (membership dues, comps, tests, etc.)
 - 15% investment income
 - Calculated on a five-year average
- Test Chair (Beth Sutton) August 19
 - 1 in the fall, maybe October
- Membership (Patti Kuzma/Lauren Godfrey)
 - How many paid the money to cover volunteer hours? 20-30
- Hospitality (Emily Broadbent)
- Social Media (Rachel McGourty) - connect with Sarah Smilowitz
- Website (Kate Ledger) -
- Trustee update: need to draft budget for interest in August
- Skate Pittsburgh (Kate/Laurel)
- Banquet (Rachel/Michelle)
- SCB
- Bulletin Board updated with competition names
- Create an email for promotion (social media, bulletin board updates/requests, etc.)

New Business:

- Junior Board - Sarah and Elspeth
- Club Ice/group class?
 - Ice availability (no standard openings at this time)
 - Saturday mornings in Spring are offered
 - Off-ice classes every day except Friday and Sunday
 - Ask Dave about program ice (Kate)

Meeting adjourned at 7:13 pm

Board meetings are held on the second Tuesday of each month in the Salt Lake City Room at 5:45pm, unless otherwise communicated.

Dates: August 11, September 8, October 13, November 10 No meeting in December.